



**STATE OF OKLAHOMA**  
**Board of Examiners of Psychologists**

**MINUTES OF THE MEETING OF THE BOARD**  
**January 22, 2016**

A Meeting of the Board of Examiners of Psychologists was held at 9:00 a.m., on Friday, January 22, 2016, at the Attorney General's Office, 313NE 21<sup>st</sup> Street, Oklahoma City, OK.

In attendance were: R. Hand, Ph.D., Chair of the Board; P. Fischer, Ph.D., Vice-Chair of the Board; S. Roberson, Ph.D., Member of the Board; S. Howard, Ph.D., Member of the Board; K. Ward, Ph.D., Member of the Board; B. Harris, Member of the Board; T. O'Connor, Member of the Board; E. Music, Assistant Attorney General; M. LaFon, Assistant Attorney General; S. Balzer, Assistant Attorney General Special Advisor; P. Hyde, Temporary Appointee of the Board; T. Rose, Executive Officer of the Board.

**Announcement and Introduction:**

Dr. Hand announced that a quorum was present to conduct business. He confirmed with Ms. Rose that the meeting was filed with the Secretary of State and the agenda was posted in accordance with the Open Meeting Act.

**Statement of the Mission of the Oklahoma State Board of Examiners of Psychologists:**

Dr. Hand announced the mission of the Oklahoma State Board of Examiners of Psychologists is to protect the public by regulating the practice of psychology in Oklahoma to ensure that only properly qualified psychologists practice psychology in the state and that the psychology profession as a whole is conducted in the public's best interest.

**Minutes:**

The Board reviewed the minutes of the November 20, 2015 meeting presented by Ms. Rose. Amendments were presented by Dr. Roberson. *Dr. Ward made a motion to approve the minutes of the November 20, 2015 meeting as amended. Dr. Howard seconded the motion and the motion passed. Roberson, Fischer, Ward, Howard, and Hand voted for the motion. O'Connor and Harris abstained.*

**Status of Current Request for Inquiries.**

Ms. Rose provided status updates on the following:

**RFI 14-9;** a recommendation from the Probable Cause Committee should be presented at the next meeting.

**RFI 15-5;** investigation is pending.

**RFI 15-6;** investigator has been appointed.

**RFI 15-8;** investigation is pending.

### **Probable Cause Committee Summaries and Recommendations to the Board:**

**RFI 14-2;** At the April 24, 2015 board meeting, the Board voted to accept the recommendation of the Probable Cause Committee to postpone of whether to file a Board Complaint until the psychologist completes a tutorial on boundaries and collegial supervisory relationships and on 59 O.S. Section 1370 B (16); APA Ethical Principles of Psychologists and Code of Conduct: 3.03 - Other Harassment and 3.04 - Avoiding Harm. Upon completion of the tutorial, the Probable Cause Committee will review and make a recommendation to the Board. Ms. Music reported that the psychologist completed the six (6) month tutorial. The Probable Cause Committee reviewed the tutorial supervision report and the scholarly paper. The recommendation of the committee, based on the information received, is that the psychologist has satisfied the requirements and to dismiss RFI 14-2. *Dr. Roberson made a motion to accept the PCC recommendation. Dr. Ward seconded the motion and the motion passed. O'Connor, Roberson, Ward, Harris and Hand voted for the motion. Fischer and Howard recused from the vote.*

**RFI 14-8;** Ms. Music presented the Probable Cause Committee recommendation. After review of all the facts and circumstances regarding the inquiry, the committee found possible ethical violations of the APA Ethical Principles of Psychologists and Code of Conduct 9.02. The recommendation of the committee is to postpone the decision of whether to recommend that the Board file a complaint until the psychologist completes six (6) hours of Continuing Professional Education on current Psychological Assessment Procedures. Upon completion of the continuing education requirement, the Probable Cause Committee will review the report and present a new recommendation to the Board. *Dr. Ward made a motion to accept the recommendation. Dr. Roberson seconded the motion and the motion passed. O'Connor, Roberson, Fischer, Ward, Harris and Hand voted for the motion. Howard recused from the vote.*

**RFI 15-1;** Ms. Music presented the Probable Cause Committee recommendation. The recommendation of the committee is to dismiss the inquiry, provide the psychologist an educational letter concerning issues raised by the inquiry and direct the psychologist to seek additional education in the following areas: appropriate methods of obtaining informed consent, use of third parties during the administration of tests, and delegation of work and duties to those not properly qualified. *Dr. Howard made a motion to accept the recommendation. Dr. Fischer seconded the motion and the motion passed. Fischer, Howard, Ward, Harris and Hand voted for the motion. O'Connor and Roberson abstained from the vote. Harris was not present for the vote.*

**RFI 15-7;** Ms. Music reported that based on an informal interview with the psychologist and a careful review of the facts of the case, it was determined that the facts and evidence in this matter did not reach the legal threshold necessary to warrant the board taking formal action. The recommendation is to dismiss RFI 15-7 and send an educational letter to the psychologist regarding record keeping and dissemination practices. *Dr. Roberson made a motion to accept the recommendation. Dr. Ward seconded the motion and the motion passed. O'Connor, Roberson, Fischer, Howard and Ward voted for the motion. Hand abstained. Harris was not present for the vote.*

### **Reports of Miscellaneous Complaint Issues, Orders, Status Reports:**

**BC 14-7 Leslie Rundell, Ph.D.;** Dr. Hand and Dr. Howard recused from this matter. Dr. Fischer presided as Chair and Sandra Balzer, Assistant Attorney General sat in as the hearing advisor. Mr. LaFon presented a Consent Order with the modifications as presented by the Board at the November 20, 2015 with additional modifications by Dr. Rundell's attorney. *Dr. Ward made a motion to accept the Consent Order as presented. Dr. Hyde seconded the motion and the motion passed. Roberson, Fischer, Ward, Harris and Hyde voted for the motion. Howard recused from the vote. O'Connor abstained. Hand was absent for the vote.*

**BC 15-3; John Schoell, Ph.D.;** Ms. Music informed the Board that the Board Complaint has been provided to Dr. Schoell and a hearing date has been set for Friday, March 25, 2016. The hearing will take place unless a consent order is agreed on prior to that date.

**BC 14-4/14-5; Dan Jones, Ph.D.;** the Board reviewed Dr. Jones' scholarly paper and six (6) month tutorial supervision report for completion of the Consent Order. *Pursuant to Title 25, Section 307(B)(8) Dr. Howard made a motion to enter into executive session. Dr. Roberson seconded the motion and the motion passed. O'Connor, Roberson, Fischer, Howard, Ward, Harris and Hand voted for the motion.*

*Dr. Roberson made a motion to return to open session. Dr. Howard seconded the motion and the motion passed. O'Connor, Roberson, Howard, Ward, Harris and Hand voted for the motion. Dr. Fischer recused from the vote.*

*Dr. Howard made a motion to table this issue for Ms. Balzer, Assistant Attorney General to research a legal issue. Dr. Ward seconded the motion and the motion passed. O'Connor, Roberson, Howard, Ward and Harris voted for the motion. Hand voted against the motion. Fischer recused from the vote.*

### **Promulgation and/or additions to OAC Title 575 Rules of the Board:**

#### **Chapter 10. LICENSURE OF PSYCHOLOGISTS**

575:10-1-7 Hiring of psychological technicians by psychologists.

Representatives from the Oklahoma Psychological Association (OPA), Dr. Lori Holmquist Day and Dr. Randy Randleman, provided information regarding changes to 575:10-1-7 requested by the OPA. Similarly, Dr. Karen Maston provided background information on previous changes to 575:10-1-7 which became effective September 11, 2015.

At the November 20, 2015 meeting, the Board established a review committee, co-chaired by Dr. Ward and Dr. Howard, to review the information regarding 575:10-1-7. After review of the information provided by interested parties and the committee, the committee presented proposed rule changes for 575:10-1-7.

*Mr. Harris made a motion to accept the proposed changes provided by the committee with the amendments presented. Dr. Roberson seconded the motion and the motion passed. O'Connor, Roberson, Fischer, Howard, Ward and Harris voted for the motion. Hand abstained from the vote.*

Ms. Rose presented proposed rule changes for the following:

#### **Chapter 1. ORGANIZATION OF BOARD AND PROCEDURES FOR HANDLING COMPLAINTS**

575:1-1-3 Investigations of requests for inquiry.

#### **Chapter 10. LICENSURE OF PSYCHOLOGISTS**

575:10-1-2 Requirements to become licensed as a psychologist.

575:10-1-3 Private Practice Under Supervision.

575:10-1-8 Continuing professional education for psychologists

*Dr. Roberson made a motion to accept the rule changes as presented. Dr. Ward seconded the motion and the motion passed. O'Connor, Roberson, Fischer, Howard, Ward, Harris and Hand voted for the motion.*

*Mr. O'Connor made a motion to authorize Ms. Rose to initiate the rule making process. Dr. Ward seconded the motion and the motion passed. O'Connor, Roberson, Fischer, Howard, Ward, Harris and Hand voted for the motion.*

**Julio Rojas, Ph.D., Chair of the Oklahoma Colleague Assistance Program for the Oklahoma Psychological Association;** The Board reviewed Dr. Rojas' article "What Does Your Psychology Practice/Licensing Act Reveal That Can Help Your Efforts to Develop a Colleague Assistance Program?" No action was taken.

**Licensure Application:**

**James Carpenter, Psy.D.;** The Board reviewed additional information regarding Dr. Carpenter's previously denied application. Dr. Carpenter's doctoral program was designated as a psychology program by the Designation Committee of the National Register and the Association of State and Psychology Board in 2011. *Dr. Ward made a motion to approve Dr. Carpenter's application to sit for the licensure exams. Dr. Hand seconded the motion and the motion passed. O'Connor, Roberson, Fischer, Howard, Ward, Harris and Hand voted for the motion.*

**Danielle J. Hibbitts, Psy.D.;** The Board reviewed information provided by the Application Review Committee regarding Dr. Hibbitts' application. *Dr. Roberson made a motion to deny Dr. Hibbitts' application to sit for the licensure examinations based on insufficient internship experience, contingent upon review of the Attorney General's Office. Dr. Howard seconded the motion and the motion passed. O'Connor, Roberson, Fischer, Howard, Ward, Harris and Hand voted for the motion.*

**Applications approved by the Application Review Committee November – December 2015:**

*Mr. Harris made a motion to ratify the applications approved by the review committee for November and December 2015. Dr. Ward seconded the motion and the motion passed. O'Connor, Roberson, Fischer, Howard, Ward, Harris and Hand voted for the motion.*

**Gant Ward, Ph.D.; request for refund of the \$200.00 Private Practice Under Supervision (PPUS) fee since the application was withdrawn.** *Dr. Roberson made a motion to refund the PPUS application fee. Dr. Howard seconded the motion and the motion passed. Roberson, Fischer, Howard, Ward, Harris and Hand voted for the motion. O'Connor abstained.*

**Submission of Executive Officer's November – December 2015 P-Card Statements:**

*Dr. Ward made a motion to approve the November and December 2015 P-Card Statement. Mr. O'Connor seconded the motion and the motion passed. O'Connor, Roberson, Fischer, Howard, Ward, Harris and Hand voted for the motion.*

**Addition of "Self-Declared Area(s) of Practice", Self-Declared Population(s)" and "Language(s) in which services are provided" to the psychologist search function.**

*Ms. Rose provided information for the Board to consider. No action was taken.*

**Administrative Issues with possible Board Action:**

**Monthly Budget/Revenue/Expense Report;** no action was taken.

**March Board Meeting Date;** *Dr. Roberson made a motion to change the March 11, 2016 meeting to March 25, 2016. Dr. Ward seconded the motion and the motion passed. O'Connor, Roberson, Fischer, Howard, Ward, Harris and Hand voted for the motion.*

**ASPPB Annual Meeting report –** Dr. Kathleen Ward provided an update from the ASPPB meeting in October 2015.

**Legislative Committee;** no action was taken.

**Administrative Updates;** no action was taken.

**Website Updates;** no action was taken.

**Executive Officer Performance Review and Response:**

*Pursuant to 25 O.S. Section 307 (B) (1) Dr. Fischer made a motion to enter into Executive Session.*

*Dr. Ward seconded the motion and the motion passed. O'Connor, Roberson, Fischer, Howard, Ward, Harris and Hand voted for the motion.*

*Dr. Roberson made a motion to return to open meeting. Dr. Ward seconded the motion and the motion passed. O'Connor, Roberson, Fischer, Howard, Ward, Harris and Hand voted for the motion.*

No action was taken.

**New Business;** No new business was addressed.

**Adjournment;** *Dr. Ward made a motion to adjourn. Dr. Roberson seconded the motion and the motion passed. O'Connor, Roberson, Fischer, Howard, Ward, Harris and Hand voted for the motion.*

The meeting adjourned at 3:00 p.m.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Teanne Rose".

Teanne Rose  
Executive Officer

**ATTACHMENT**

**Oklahoma State Board of Examiners of Psychologists  
Application Review Committee Approvals from November – December 2015**

**Psychological Technicians:**

Psychologist:	Psychological Technician:
Brian Snider, Ph.D.	Joy Marie Schillaci

**Applications for Practice Under Supervision Agreement's for OUHSC:**

Institution:	Applicants:
University of Oklahoma Health Sciences	Andrew Oakland

**Continuing Professional Education (CPE) Approvals:**

Borderline Personality Disorder: Diagnosis, Etiology, and Treatment; 3 CPE hours; February 12, 2016 sponsored by Parkside, INC.

**Applications to sit for Licensure Examinations and/or Practice Under Supervision Agreements Approvals:**

Applicant	Approval for:
Nore A. Salman, Psy.D.	Application to sit for licensure exams and PPUS with Steven Sternlof, Ph.D.
Jessica Lynn Larson, Ph.D.	Application to sit for licensure exams
Alexis, Arczynski, Ph.D.	Application to sit for licensure exams
Jenny Bendure, Ph.D.	Approval of Postdoc and HSP for licensure
Melissa J. Leedy, Ph.D.	Approval to sit for licensure exams, Postdoc and HSP (lic in Florida)
Anna Homen, Ph.D.	Approval of Postdoc and HSP for licensure
Dave Kerby, Ph.D.	Approval of application to sit for licensure exams and PPUS with Dr. Smiley

**Licensed Health Service Psychologists November – December 2015:**

<b>Russell Pella, Ph.D.</b>	<b>License # 1248 and HSP 11/04/2015</b>
<b>Shenia Lyons,</b>	<b>License # 1249 and HSP 11/12/2015</b>
<b>Jenny Bendure, Ph.D.</b>	<b>License # 1250 and HSP 11/12/2015</b>